

Woodsville High School Silver Cord Program

Pre-Approval & Verification of Service Form

Use this form to verify service throughout the year and return by May 1st.



Prior Approval is to be filled out by the student and their Roundhouse Teacher.

Student Name _____

Graduation Year _____ Group or Organization _____

Proposed Activity & Description: _____

Estimated # of Hours: _____ Start Date & Time _____ End Date and Time _____

Total # of Hours: _____

I, _____, pre-approve this activity. _____
Roundhouse Teacher's Printed Name Roundhouse Teacher's Signature Date

To be completed by the COMMUNITY MEMBER:

I verify that _____ volunteered for _____ hours.

During this time, _____ was not compensated in any way for the hours served, and the service was not provided for a family member.

Group or Organization _____
(Hours completed with a school group may only count up to 50%)

_____ Date
Community Member Name (print) Community Member Signature

_____ email address
Phone Number

Once this form has been completed, Mr. Nichols should receive a copy of the Silver Cord Hours Completion Google Form.

Silver Cord Hours Completion Google Form

This will be filled out after the community service task has been completed.

All hours need to be verified by sending a scan of your signed verification letter. You will also need to answer the following questions:

Please use complete sentences to answer the following statements:

1. Write a brief description of what you did during this service activity.
2. Describe what you gained from partaking in this volunteer service.
3. How has this experience influenced your life and how were you helpful to others?

Your email should be sent to your Roundhouse Teacher, and the Subject should say Silver Cord Verification.

Below is a sample email:

